

SUPPLEMENTARY HUMAN DIMENSION MEETING

**“ROLE OF DEFENCE LAWYERS IN GUARANTEEING A
FAIR TRIAL”**

**3-4 November 2005
Tbilisi, Georgia**

GENERAL GUIDELINES

The modalities for this meeting are set out in accordance with the decision of the Permanent Council (PC.DEC/476, as of 23 May 2002) available on the website.

The Meeting will be held in the Sheraton Metechi Place Hotel, 20 Telavi St, Tbilisi 0103, Georgia, Tel: +995 32 77 20 20, Fax: +995 32 77 21 20, www.sheraton.com/tbilisi or www.sheraton-metechi.com

I. AIM OF THE MEETING

OVERVIEW

The meeting will focus on three main areas:

- Access to Legal Counsel
- Admission to and Regulation of the Bar
- Equality of Parties in Criminal Proceedings

Recommendations may be addressed to the OSCE as a whole, the participating States, OSCE institutions including the Office for Democratic Institutions and Human Rights and to the OSCE field operations.

II. LANGUAGES

Translation will be provided by the host country (Georgia) in the six working languages of the OSCE.

III. PARTICIPATION

Representatives of the OSCE participating States, OSCE institutions and OSCE field operations, representatives of international organizations and representatives of non-governmental organizations and other civil society actors will participate in the Meeting.

The 'partners for co-operation' and the 'Mediterranean partners for co-operation' are invited to attend and contribute with respect to their co-operation and links with the OSCE in the field.

IV. GUIDELINES FOR THE DEBATES

The intention is to develop a free-flowing discussion based on the keynote speeches, introductory remarks, background information and written statements circulated in advance or during the Meeting. To this end, **formal interventions in the form of prepared statements are not envisaged in the course of the Meeting and are discouraged.**

Prepared statements, background documentation, comments or other written materials may be submitted in advance for circulation by the Documents Distribution Centre (elke.lidarik@osce.org), as well as advanced copies for interpreters only.

V. ORGANIZATION

On-line registration for all participants is available at <http://meetings.odihr.pl>. In case of any questions, please contact Ms. Anna Sierant at Anna.Sierant@odihr.pl or at tel.: +48 22 520 06 00, ext. 4121.

In addition, advance registration will be available on Wednesday, 2 November, from 15:00 till 19:00 in the Sheraton Metechi Palace Hotel, 20 Telavi St, Tbilisi 0103, Georgia.

Due to the early start of the opening plenary (09.00 on Thursday, 03 November), all participants are strongly urged to take advantage of this advance registration, at which they will receive their passes for the meeting venue.

Registration during the Meeting is available at the same place.

VI. SIDE EVENTS

Side events may be held in the course of the two days. Additional information on the content and objectives of any side event, as well as timing and duration will be made available shortly on the website of the Meeting.

VII. VISA MODALITIES

List of countries, having visa-free movement regime with Georgia:

Germany, United States of America, Armenia, Austria, Azerbaijan, Belarus, Belgium, Canada, Cyprus, Denmark, Spain, Estonia, Finland, France, United Kingdom, Greece,

Ireland, Italy, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Luxembourg, Malta, Moldova, Uzbekistan, Netherlands, Poland, Portugal, Slovenia, Sweden, Switzerland, Tajikistan, Czech Republic, Ukraine, Japan, Israel,
Bulgaria (applies to holders of diplomatic passports),
Hungary (applies to holders of diplomatic and service passports),
Romania (applies to holders of diplomatic and service passports),
Slovakia (applies to holders of diplomatic and service passports),
Turkmenistan (applies to holders of diplomatic and service passports),
Turkey (applies to holders of diplomatic, service and special passports),
Egypt (applies to holders of diplomatic, service and special passports);

All other delegation members will be able to obtain visas free of charge at the Tbilisi Airport. Please note that visas can only be provided for those, who have duly and timely registered through **on-line registration at <http://meetings.odihhr.pl>**.

VIII. TRANSPORTATION

Transportation from the airport to the hotels and from hotels to the conference venue will be provided by the host country. Please be informed that fares for taxis from the airport to the hotels will be approximately 30 Georgian Lari (14 .1 EUR) and from the various hotels to the conference venue around 5 Georgian Lari (2.35 EUR). Schedules of the exact departure and arrival times of the shuttle buses will be available in the hotels and at the transportation/information desk in the Sheraton Metechi Palace hotel.

IX. CATERING

Lunch during the first day of the meeting and coffee breaks on both days will be provided.

X. WORKING AREAS

Computers, printers and fax machines for all participants will be set-up in the Piano Bar, located on the 10th floor of the Sheraton Metechi hotel.

XI. ACCOMODATION

Attached you will find a list of hotels. Please note that all hotels are in 15 minutes driving distance from the Sheraton Metechi hotel. Participants are kindly requested to fill in the attached hotel booking form and to send it not later than 15 October 2005 to

e-mail: tbilisosce@mfa.gov.ge

fax: +995 32 28 48 27

contact:

Mr. Aghi Devadariani

Ms. Kate Gogolashvili

Please do not forget to indicate a hotel of second choice and the arrival and departure date.