



## **Organization for Security and Co-operation in Europe**

### **The Secretariat**

Office of the Co-ordinator of OSCE Economic and  
Environmental Activities

Vienna, 14 December 2006

## **The Fifteenth OSCE Economic and Environmental Forum**

**Part 1 / Vienna, 22 - 23 January 2007**

**“Key challenges to ensure environmental security and sustainable development in the OSCE area: Land degradation, soil contamination and water management”**

### **Logistical Modalities**

#### **1. VENUE**

OSCE Congress Center, Hofburg, Heldenplatz, 1010 Vienna, Neuer Saal, 2<sup>nd</sup> Floor

#### **2. PARTICIPANTS' INFORMATION**

The OSCE participating States are encouraged to be represented at a high level, by senior officials responsible for shaping international economic and environmental policy in the OSCE area.

As in previous years, the format of the Economic and Environmental Forum will provide for the active involvement of relevant international organizations who will be invited to participate in the Meeting. Upon request by a delegation of an OSCE participating State, regional groupings or expert academics and business representatives may also be invited, as appropriate, to participate in the Forum.

The Mediterranean Partners for Co-operation (Algeria, Egypt, Israel, Jordan, Morocco and Tunisia) and the Asian Partners for Co-operation (Afghanistan, Japan, the Republic of Korea, Mongolia and Thailand) are invited to participate in the Forum.

Subject to the provisions contained in Chapter IV, paragraphs 15 and 16, of the Helsinki Document 1992, the representatives of non-governmental organizations with relevant experience in the area under discussion are also invited to participate in the Forum.

#### **3. WRITTEN CONTRIBUTIONS**

Participants are welcome to submit written contributions reflecting their view on the issues discussed at the Forum and/or in a specific Session of their interest. We thank you for sending an electronic copy of the paper in advance to the Office of the Co-ordinator of OSCE Economic and Environmental Activities (Mr. Gabriel Leonte, E-mail: [gabriel.leonte@osce.org](mailto:gabriel.leonte@osce.org); Fax. + 43 1 514 36 62 51; Tel. + 43 1 514 36 776) to enable a timely distribution to the participants.

#### **4. REGISTRATION – DEADLINE 12 JANUARY 2007**

In order to allow a timely accreditation, the organizers kindly request each participant to send the registration form (please contact [andrea.gredler@osce.org](mailto:andrea.gredler@osce.org) to receive the registration form), preferably by e-mail, completed with all necessary details to the OSCE conference Services (Ms. Elke Lidarik, E-mail: [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org); Fax + 43 1 531 37 577; Tel. + 43 1 531 37 392).

The Delegations are kindly requested to notify the ranking and the title of their members by sending a list of their members attending the Forum, additionally to the registration forms.

#### **5. ACCREDITATION**

Accreditation will take place at the Segmentgalerie (Groundfloor), Congress Center Hofburg, Heldenplatz, 1010 Vienna on:

Sunday, 21 January, 11.00 - 18.00  
Monday, 22 January, 8.00 - end of meeting  
Tuesday, 23 January, 9.00 - end of meeting

Presentation of a valid ID is required for accreditation. Please note that a badge will be required to access the Conference Hall.

Advanced registration is recommended in order to avoid delays in issuing the badges before the opening of the Forum, on 22 January 2007.

Press representatives can, as deemed appropriate, be admitted to the Conference Hall during the opening and the closing of the Economic Forum. We kindly request that a Press ID be presented at the registration counter.

#### **6. VISA**

Participants, if required under the Austrian law, are asked to make their own arrangements for securing a visa for entry into Austria. Further details can be found on [www.bmaa.gv.at](http://www.bmaa.gv.at). In case a letter of confirmation of participation for visa requirements is needed, please refer to [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org).

#### **7. TRANSPORTATION AND ACCOMMODATION**

Participants are kindly requested to make their own travel and accommodation arrangements, which will not be paid for by the OSCE.

##### **7.1. TRANSPORTATION FROM THE AIRPORT TO VIENNA CITY:**

Further information on the transfers Vienna Airport – Vienna City can be found on [www.viennaairport.com](http://www.viennaairport.com).

7.1.1. Taxis: taxis - for a pick up at the airport - can be booked in advance at a more moderate price from the company C&K (Tel: +43 1 44444 - price: €27 one way).

7.1.2. Trains:

a) City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstrasse/Hauptstrasse with access to the Underground (U-Bahn) and taxis:

[www.cityairporttrain.at](http://www.cityairporttrain.at)

Price: €8 one way; €15 return

Schedule: every ½ hours: Airport-Vienna 5/35 min. after full hour; Vienna-Airport 8/38min. after full hour.

Trip: 16 min. non-stop.

b) Schnellbahn (S1, S2 or S7) – to Vienna “Wien-Mitte-Lanstrasse/Hauptstrasse” with direct access to the Underground (Line U-4) and taxis.

Price: €3

Schedule: every ½ hour. Please pay attention to the “direction” (Wolkersdorf, Deutsch Wagram, Wien - Floritzdorf).

#### 7.1.3. Bus Services Vienna Airport Lines (2 lines)

Price :€6 one way; €11 return

Busses go either to Morzinplatz/Schwedenplatz or to Südbahnhof/Westbahnhof (both having access to the Underground). Please check before taking the bus.

Schedule: Airport-Vienna/Swedenplatz: every 20/50 min. after full hour;

Swedenplatz- Airport: every 00/30 min. after full hour

Trip: 20 min.

[www.postbus.at](http://www.postbus.at) – Tel: +43 (1) 7007-32300

#### 7.2. HOTELS

For your convenience, a list of hotels in Vienna is attached hereto (Annex 2).

Practical information about Vienna can be found at <http://www.hotels-austria.com/vienna-info/wien-practrestaurants.htm>.

### 8. SOCIAL EVENTS

Information on the social events will be circulated at a later stage.

### 9. LOGISTIC FACILITIES AT THE CONFERENCE VENUE

#### 9.1. INTERPRETATION

Simultaneous interpretation will be provided into the six OSCE languages (English, French, German, Italian, Russian and Spanish).

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#### 9.2. COMMUNICATION – INTERNET WORKING AREA

Several working areas with IT facilities & Internet access will be available for the participants (lobby in front of the Neuer Saal and in the Cafeteria area, at the groundfloor/Segmentalerie and at the 5<sup>th</sup> floor/ Ratsaal).

Telephones in the meeting area can be used free-of-charge only for local telephone calls within Vienna. Participants will be charged for international phone calls (please contact the document distribution desk).

**Updated information regarding social events and last logistical issues for the Fifteenth Economic and Environmental Forum as well as the Forum's agenda will be published on the Web site [www.osce.org/eea](http://www.osce.org/eea).**

## HOTELS IN VIENNA

<b>Hotel</b>	<b>Address</b>	<b>Tel/Fax (+43-1)</b>	
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<b>ROYAL</b>	Singerstraße 3	1010 Vienna	Tel: 515 68-96 Fax: 513 96 98
<b>KAISERHOF</b>	Frankenberggasse 10	1040 Vienna	Tel: 505 17 01-81 Fax: 505 88 75 88
<b>TIGRA</b>	Tiefer Graben 14	1010 Vienna	Tel: 533 96 41 Fax: 533 9645
<b>AMADEUS</b>	Wildpretmarkt 5	1010 Vienna	Tel: 533 87 38 Fax: 533 87 38/38
<b>NOVOTEL AIRPORT</b>			Tel: 701 07-2134 Fax: 707 32 39
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<b>WANDL</b>	Petersplatz 9	1010 Vienna	Tel: 534 550 Fax: 534 55 77
<b>CARLTON OPERA</b>	Schikanedergasse 4	1040 Vienna	Tel: 587 53 02-0 Fax: 581 25 11
<b>ASTRON Suite Hotel</b> „Mariahilf“	Mariahilferstraße 32-34	1070 Vienna	Tel: 521 72-0 Fax: 521 72-15
<b>ASTRON Suite Hotel</b> „Atterseehaus“	Mariahilferstraße 78	1070 Vienna	Tel: 524 56 00-0 Fax: 524 56 00-15
<b>DREI KRONEN</b>	Schleifmühlgaße 25	1040 Vienna	Tel: 587 32 89-0 Fax: 587 32 89-11
<b>AUSTRIA</b>	Wolfengasse 3	1010 Vienna	Tel: 515 23 Fax: 515 23-506
<b>KÄRNTNERHOF</b>	Grashofgasse 4	1011 Vienna	Tel: 512 19 23 Fax: 513 22 28/33
<b>POST</b>	Fleischmarkt 24	1010 Vienna	Tel: 515 83/0 Fax: 515 83/808
<b>SCHWEIZERHOF</b>	Bauernmarkt 22	1010 Vienna	Tel: 533 19 31 Fax: 533 02 14
<b>WIENER STAATSOPER</b>	Krugerstraße 11	1010 Vienna	Tel: 513 12 74 Fax: 513 12 74-15
<b>Pension NOSSEK</b>	Graben 17	1010 Vienna	Tel: 533 70 41 Fax: 535 36 46
<b>CORDIAL</b>	Kostlergasse 5	1060 Vienna	Tel: 0676 403 44 80 Fax: 587 43 72-88
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<b>RATHAUS</b>	Lange Gasse 13	1080 Vienna	Tel: 406 43 02 Fax: 408 42 72