



## **2015 Human Dimension Implementation Meeting**

Warsaw, 21 September – 2 October 2015

### **TECHNICAL INFORMATION & ORGANIZATIONAL MODALITIES**

1. The 2015 Human Dimension Implementation Meeting (HDIM) will be held in the hotel Sofitel Victoria Warsaw. The hotel is located in the centre of Warsaw and has the following address:

Sofitel Victoria Warsaw  
Królewska St. 11  
00-065 Warsaw, Poland

2. The dates, topics and modalities of the meeting were agreed by the OSCE participating States in the OSCE Permanent Council Decisions 1163, 1167, 1168. Also, the Rules of Procedure of the OSCE, the guidelines for organizing OSCE meetings (Permanent Council Decision No. 762) and the modalities for OSCE meetings on human dimension issues set in the Permanent Council Decision No. 476 will be followed, *mutatis mutandis*, at the meeting.
3. The meeting will start on 21 September at 10.00 a.m. with the opening plenary session. It will be followed by 18 working sessions. The concluding plenary session will finish on 2 October, at 1.00 p.m.
4. Participants will have at their disposal a conference room for plenary and working sessions, as well as several smaller rooms for side events. Side events will also take place in the main plenary room during the lunch breaks and after the sessions on given days. Please see the Side Event Information document for more details.
5. Participants are kindly requested to register for the meeting before the opening plenary session, preferably by 2<sup>nd</sup> September. Registration will also be available online after the deadline and during the meeting on the spot, however, advance online registration at <http://meetings.odihp.pl> is highly recommended in order to avoid delays in issuing the meeting badges and materials before the opening plenary session. The registration desk will be open during the meeting from 8 a.m. to 6 p.m.
6. The meeting will be interpreted into the six official OSCE languages: English, French, German, Italian, Russian and Spanish.
7. The number of seats and order in which the delegations of the participating States will be seated at the plenary and working sessions will be similar to that of the previous Implementation Meetings.



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8. All participants will have equal access to the list of speakers during the working sessions of the meeting. The delegations of the participating States will be able to exercise their right of reply throughout the Meeting.
9. Participants may display information materials outside the plenary hall, on the tables in the lobby near the plenary hall or in the meeting rooms during their side events.
10. Any participant wishing to distribute documents during the Human Dimension Implementation Meeting will only be able to do so through the Documents Distribution System (DDS), in accordance with special guidelines available on the website. Written statements and recommendations can also be forwarded in advance to [hdim@odhr.pl](mailto:hdim@odhr.pl) (see the Guidelines)
11. Side events can be held over the course of the meeting. The ODIHR has introduced a new online booking system for side events. Participants wishing to organize a side event are requested to register first and proceed with an online booking at their earliest convenience as the system is based on the “first come, first served” principle. The first booking period will be open on Tuesday, 21st July, at 12.00 (CET) and will be closed on Friday, 7th August, 23:59 (CET). All bookings should be submitted within this deadline. If there are any free slots left after the first deadline, there will be a second booking period between 13 and 26 August. No bookings will be accepted after the final deadline. Additional information on the new system, including the terms & conditions as well as the instructions on how to book a side event, is available on the 2015 HDIM website.
12. During the meeting, there will be “Delegations” and a “IOs/NGOs” rooms equipped with computers and access to Internet available for the duration of the meeting.
13. In order to assist the participants with accommodation, a booking form for the hotel where the meeting will take place, as well as a list of other chosen hotels in Warsaw, are available on the meeting’s website.

Additional information concerning the HDIM modalities and further documents related to the meeting are available on the OSCE website at [http://www.osce.org/odhr/hdim\\_2015](http://www.osce.org/odhr/hdim_2015). Detailed information about the organization of the meeting will also be available in the meeting’s manual distributed to the meeting’s participants.

ODIHR is at the disposal of delegations and all other participants in any other matters related to the meeting. Please find the contact details on the main page.