

Circular Note No. 4

Information on logistical modalities for Civil Society Organizations to follow the proceedings of the 30th Meeting of the OSCE Ministerial Council.

The Ministry of Foreign Affairs of the Republic of North Macedonia would like to provide the following information on logistical modalities for Civil Society Organizations (CSOs) to follow the proceedings of the 30th Meeting of the OSCE Ministerial Council.

1. VENUE

The 30th Meeting of the OSCE Ministerial Council will be held at the Sports Centre “Boris Trajkovski”, Boulevard 8-mi Septemvri 13, Skopje 1000, in Skopje on 30 November and 1 December 2023. The Ministerial Council venue can be reached from Skopje city center within 10 minutes by car and within 30 minutes from Skopje International Airport.

2. CSO FACILITIES

The CSO facilities will be located on the premises of the Sport Centre “Boris Trajkovski”.

CSOs Centre opening hours

Wednesday, 29 November: 10.00 - 20.00
Thursday, 30 November: 08.00 - 20.00
Friday, 1 December: 08.00 - 20:00

The CSO Centre offers CSO’s representatives services and facilities, including:

- work spaces
- printers, copiers
- Wi-Fi connection
- connections for power supply
- plenary sessions broadcast live on closed - circuit televisions monitors
- Host Broadcaster and host photographer
- Media Information Desk
- essential IT support
- catering and lounge area
- chill-out zone

At the CSO Centre the CSOs' representatives will receive information concerning access to events or bilateral meetings for which pool or other arrangements will apply due to space, security and protocol restrictions.

The entire venue will be a secured area, and access will require an accreditation badge.

3. CSO ACCREDITATION

Accreditation for CSOs' representatives is mandatory. Each CSO can accredit up to two representatives (only one representative from each CSO will be invited to attend the Ministerial Council Plenary Sessions).

Please note that there will be no access to the CSOs working and meeting area and Media Centre, nor to the Boris Trajkovski Sports Hall, without a valid badge.

Only one representative per registered CSO will be permitted to attend the Ministerial Council opening session. A floating badge will be granted. Accreditation badges must be worn visibly at all times.

CSOs' representatives wishing to attend the Ministerial Council are required to register on-line via following link active as of 10 November.

<https://events.osce.org/2023-30th-ministerial-council-ios-cso-skopje/registration>

or QR



For registration, please fill in the requested information and upload a passport photo. The responsibility for the correctness of entries lays with the submitter. Registration can be done in steps - basic information has to be provided at first stage, detailed information on travel, accommodation, etc. can be completed later but still within the deadline. All personal information provided during registration will be processed in accordance with the EU's General Data Protection Regulation (GDPR).

The deadline for online registration is Monday, 20 November 2023, 17:00 CET. Final confirmation of accreditation, enabling access to the venue.

Only those CSO representatives who are duly confirmed will receive an accreditation badge.

Once accreditation has been granted, badges can be collected upon presentation of a valid photo ID at the CSO Registration Desk on the following dates:

Wednesday, 29 November: 09:00 – 20:00 (at the Amphitheatre, MFA of North Macedonia)

Thursday, 30 November: 08:00 – 20:00 (at Sports Centre Boris Trajkovski)

Friday, 1 December: 08:00 – 18:00 (at Sports Centre Boris Trajkovski)

4. LIVE STREAM

The open plenary sessions at the Ministerial Council will be live streamed on the OSCE website at: www.osce.org/live

5. ACCOMMODATION

Upon registration, CSOs' representatives will be able to reserve hotel rooms in the pre-arranged hotels. Confirmation and payment details for the rooms should be settled directly with the hotels.

The list of recommended hotels:

Osten Art Hotel

Vasil Glavinov No.7b, floor 2, Skopje City-Centre, Skopje, 1000, North Macedonia

Hotel Macedonia Square

11th October Street 5, Skopje City-Centre, Skopje, 1000, North Macedonia

Hotel Alexandar II

str.Vasil Glavinov 3, Skopje City-Centre, Skopje, 1000, North Macedonia

Best Western Hotel Turist

11 Guro Strugar Str, Skopje City-Centre, Skopje, 1000, North Macedonia

Ibis Skopje City Center

Orce Nikolov Br 55, Skopje City-Centre, Skopje, 1000, North Macedonia

Hotel Pine

Mile Pop Jordanov 1b, Skopje, 1000, North Macedonia

Hotel De KOKA

5 Gotse Deltchev Str., Skopje City-Centre, Skopje, 1000, North Macedonia

6. VISA REQUIREMENTS

Visa requirements must be met before arrival in North Macedonia. Participants are responsible for making their own visa arrangements. Important information regarding the visas can be found on the following website address: <https://www.mfa.gov.mk/en/page/432/visa-requirements-for-entering-the-republic-of-north-macedonia>

7. GENERAL INFORMATION

Transport

Skopje has one Airport, one main Train station and one main Bus station.

If you arrive at Skopje International Airport, please see the time table of the bus transfer that operates only to Skopje's main Train/Bus Station. Airport taxi is also available from Skopje International Airport.

TAXI IN SKOPJE

Global Taxi	Tel. +389 70515180
Cammeo Taxi	Tel. +389 2 2776800
Nashe Taxi	Tel. +389 215152
Plava Laguna	Tel. +389 215192

Currency

The official currency in North Macedonia is Denar. For more information about foreign exchange reference rates, see: https://www.nbrm.mk/kursna_lista-en.nsp.

Banks and credit cards

Most banks are open from Monday to Friday from 9:00 to 17:00.

Almost all banks have ATMs that accept overseas bank cards and are accessible from outside. It is recommended to check with the issuing bank before departure whether a bank card is valid in North Macedonia.

Credit cards, such as American Express, MasterCard and Visa are widely accepted in North Macedonia.

Business hours

Shops are generally open from Monday to Saturday from 08:00 to 21:00. Shopping malls are open until 22:00. On Sundays, only shopping malls are open.

Electricity

The electric current used is 220/230 volts, 50 Hz. Plugs and sockets are compatible with most other continental European plugs.

Weather

In December, the average temperature in Skopje is usually around 5°C.

Time

UTC/GMT +1 hour.

8. CONTACT EMAIL

OSCE2023_MKD_TF@mfa.gov.mk