



**HUMAN DIMENSION
S E M I N A R**

2015 HUMAN DIMENSION SEMINAR

**The role of national human rights institutions (NHRIs) in promoting
and protecting human rights in the OSCE area**

WARSAW, 1-3 June 2015

T E C H N I C A L I N F O R M A T I O N

1. The Seminar will be held in the hotel Sofitel-Victoria. The hotel is located in the centre of Warsaw at the following address:

Sofitel-Victoria
ul. Krolewska 11
00-065 Warsaw, Poland

2. The meeting will start on 1 June at 10.00 a.m. with the opening plenary session, will be followed by four working groups and the concluding plenary session will finish on 3 June, at 6.00 p.m.
3. The participants will have at their disposal a Conference Room for Plenary and Working Group Meetings, as well as several smaller rooms for side events (see “Side Event Information” document).
4. The meeting will be interpreted into the six official OSCE languages: English, French, German, Italian, Russian and Spanish.
5. All participants will have equal access to the list of speakers during the Working Sessions of the Seminar. The delegations of the participating States will be able to exercise their right of reply throughout the Seminar.
6. Participants will be provided with necessary facilities for the display and distribution of relevant publications, documents and information materials outside the plenary hall.
7. Any participant wishing to distribute documents during the Human Dimension Seminar will only be able to do so through the Documents Distribution System (DDS), in accordance with special guidelines available on the website prior to the event. All documents submitted for distribution during the Seminar will be scanned, uploaded to the system and available electronically at the venue through a number of computer terminals. Participants will have the possibility to request printed copies or

to have documents sent by e-mail. Additionally, documents distributed through the DDS can be sent to the OSCE website.

8. Side events may be held over the course of the Seminar. Additional information on the content and objectives of any side event, as well as timing and duration is available in the “Side Event Information” document.
9. Participants are kindly requested to register for the Seminar at the Sofitel-Victoria hotel before the opening Plenary Session. The registration desk will be open during the Seminar from 8 a.m. to 6 p.m. Advance online registration at <http://meetings.odihr.pl> is recommended in order to avoid delays in issuing the Seminar badges and materials before the opening Plenary Meeting.
10. Appropriate facilities for non-governmental organizations as well as representatives of the media will also be arranged upon request.
11. In order to assist the participants with accommodation, a Booking Form for the hotel where the Seminar will take place, as well as a list of other recommended hotels in Warsaw, are available on the Seminar website at <https://www.osce.org/odihr/152336>.

ODIHR will be at the disposal of delegations and all other participants in any other matters related to the Seminar. Please find the contact details on the main page.

More information about the organization of the Seminar will be available in the Seminar’s Manual available at the conference.